

School of Social Work and Social Policy

Role of External Examiners

The School has appointed an external examiner for both of its undergraduate programmes.

The examiners are contracted to fulfil the following roles and duties:

1. Reviewing and approving all of the draft examination papers, ensuring that the set questions are clear, comprehensible, fair, actionable and commensurate with the (sent) module descriptor(s). The examiner can make recommendations for appropriate changes to the wording of questions should these criteria not be met.
2. Considering all other forms of assessment used within the module(s).
3. Ensuring that modules accurately reflect module descriptors.
4. Ensuring internal marking is consistent by seeing a selection of scripts and coursework.
5. Contributing to the ratification of marks by the Subject Board of Examiners, including, in exceptional circumstances, advising on any proposed scaling of marks at a cohort level.
6. Approving final marks for the modules.
7. Highlighting and encouraging good assessment practices.
8. Delivering an oral report to the Subject Board of Examiners Meeting and an annual written report to the College.
9. Ensuring that the degrees awarded are comparable in standard with those awarded in other high-ranking Irish, European and international universities.
10. Contributing to programme award decisions taken by the Examination Board meetings.
11. Acting as a critical friend and consultant to the School on pedagogical matters.